



## SAMPLE SUBMISSION & SHIPMENT GUIDELINES

### Sample Submission

To submit your samples, log in to our Minaris Advanced Testing Order System (MATOS) at <https://wos.advancedtherapies.com/>

- Our Minaris Advanced Therapies Order System (MATOS) is to be used for all orders except genetic stability testing, viral clearance studies and manufacturing.
- It is critical that you provide complete and accurate information to help ensure timely initiation of your testing.

### Sample Shipment

#### General Sample Shipping Address:

Minaris Advanced Therapies  
Attention: Central Sample Control  
400 Rouse Blvd  
Philadelphia, PA 19112

- Utilize the automatically generated packing list, created during the MATOS Ordering Process, to determine the appropriate shipping address for your order.
- Every sample shipment must include a **complete, signed Packing Slip** (printed out from MATOS).
- Shipments from third parties: If your sample will be coming from a third party (ex: CMO), advise us in advance and provide expected sample arrival date. Contact your assigned Client Delivery Lead or if you do not have an assigned Lead, contact [ATU.Client.Services@minaris.com](mailto:ATU.Client.Services@minaris.com)
- For testing conducted at other sites, we will re-route your samples to the appropriate location.